

1 THE REGULAR MEETING  
2 OF THE  
3 BOARD OF DIRECTORS  
4 TRABUCO CANYON WATER DISTRICT  
5 APRIL 21, 2010  
6

7 The Regular Meeting of the Board of Directors of the Trabuco Canyon  
8 Water District (TCWD) was called to order by President Mike Safranski at 7:02  
9 p.m. at Trabuco Canyon Water District's office located at 32003 Dove Canyon  
10 Drive, Trabuco Canyon, California. Teresa Teichman, Assistant Board  
11 Secretary, recorded and transcribed the minutes thereof.

12 **DIRECTORS PRESENT**

13 Mike Safranski, President  
14 Ed Mandich, Vice President  
15 Jim Haselton

16 **DIRECTORS ARRIVED LATE**

17 Matt Disston - 7:07 p.m.

18 **DIRECTORS ABSENT**

19 Glenn Acosta

20 **STAFF PRESENT**

21 Don Chadd, General Manager  
22 Hector Ruiz, District Engineer  
23 Teresa Teichman, Assistant Board Secretary  
24 Michael Perea, Special Projects Manager

25 **LEGAL COUNCIL PRESENT**

26 Rob Anslow

27 **PUBLIC PRESENT**

28 Derek Wieske, City of Rancho Santa Margarita - Public Work's Director

**PLEDGE OF ALLEGIANCE**

Vice President Mandich led the Board and staff in the pledge of allegiance.

**PUBLIC COMMENTS**

There were no public comments.

**ORAL COMMUNICATION**

There were no comments.

**DIRECTOR'S COMMENTS**

There were no Director's comments

**REPORT FROM THE GENERAL MANAGER**

Mr. Don Chadd, General Manager, advised the Board John Schatz, General Manager of the Santa Margarita Water District, sent a thank you letter to the District for providing manpower and equipment to assist in their recent force main sewer break. Mr. Chadd provided a letter from Arlene Schaefer requesting support in her upcoming CSDA re-election. Mr. Chadd reviewed the CalDesal membership request received by the District. Mr. Chadd reminded the Directors the 2010 Orange County Water Summit will be held on May 14, 2010.

**ITEMS TOO LATE TO BE AGENDIZED**

Mr. Chadd noted that an item arose after the posting of the agenda and the need exists to hear the items prior to the next regularly scheduled Board Meeting.

MOTION: A motion was made by Director Disston and seconded by Director Haselton finding that an item relating to the November 2, 2010 General Election was received after the posting of the agenda and that action must take place prior to the May 26, 2010 Regular Board Meeting. The item will be agendized as Item No. 1P. The motion carried 4-0

**CONSENT CALENDAR**

President Safranski announced that all matters under the Consent Calendar would be approved by one motion unless a Board Member requests a separate action on a specific item.

MOTION: A motion was made by Director Haselton and seconded by Director Disston to approve the Consent Calendar, Item Nos. 1A through 1E, as presented. The motion carried 4-0.

**ACTION CALENDAR**

1 President Safranski stated that the General Manager and staff had  
2 reviewed all matters under the Action Calendar prior to the Board's  
3 consideration.

4 **ADMINISTRATIVE MATTERS**

5 **ITEM NO. 1F. DISCUSSION RELATING TO FY 2010/2011 BUDGET PREPARATION AND**  
6 **WORKSHOP**

7 The Board and staff discussed dates to hold the Budget Workshop Meeting  
8 and determined that the workshop will take place on June 1, 2010 at 6:00 p.m.

9 **ITEM NO. 1G. DISCUSSION AND POSSIBLE ACTION RELATING TO TRABUCO CANYON**  
10 **WATER DISTRICT'S SUPPORT OF THE RE-ELECTION OF JOHN WITHERS**  
11 **AND CHARLEY WILSON TO REPRESENT SPECIAL DISTRICTS ON THE**  
12 **LOCAL AGENCY FORMATION COMMISSION**

13 Mr. Chadd provided a copy of the letter TCWD sent out to small Special  
14 Districts in support of John Withers and Charley Wilson to Local Agency  
15 Formation Commission (LAFCO) and Commission Alternate Positions. It was the  
16 consensus of the Board that both Withers and Wilson have an understanding of  
17 smaller districts' unique needs and challenges and both individuals have  
18 consistently addressed matters in a measured, reasonable, and fair manner.

19 MOTION: A motion was made by Director Haselton and seconded by  
20 Director Disston to support the re-election of John Withers  
21 as Regular Special District Member of the Local Agency  
22 Formation Commission and Charley Wilson as Alternate  
23 Special District Member of the Local Agency Formation  
24 Commission at the April 29, 2010 Independent Special  
25 Districts of Orange County (ISDOC) meeting and directs TCWD  
26 ISDOC Representative to vote accordingly. The motion  
27 carried 4-0

28 **ITEM NO. 1H. DISCUSSION AND POSSIBLE ACTION RELATING TO CITY OF RANCHO**  
29 **SANTA MARGARITA PLANO TRABUCO MEDIAN DOMESTIC WATER LINE**  
30 **CONVERSION TO RECYCLED WATER**

31 Mr. Chadd provided background on this project and invited Derek Wieske,  
32 City of Rancho Santa Margarita Public Work's Director to speak to the Board  
33 of Directors on the issue. Mr. Wieske advised the City has approved  
34 \$24,000.00 in their budget for this capital improvement project. Mr. Wieske

1 requested the Board invoice the City for services provided in order that the  
2 City not be required to place a deposit with the District. Director Disston  
3 pointed out some items in Exhibit "B" appear to be too low, such as traffic  
4 control.

5 MOTION: A motion was made by Director Disston and seconded by  
6 Director Haselton to approve the agreement as presented  
7 with no substantive changes and no advance deposit. The  
8 motion carried 4-0.

9 **ITEM NO. 1I. CONFIRM THE APPOINTMENT OF JIM HASELTON AS INDEPENDENT  
10 SPECIAL DISTRICT COMMITTEE REPRESENTATIVE AND MIKE SAFRANSKI  
11 AS ALTERNATE COMMITTEE MEMBER**

12 At the Regular Board Meeting on January 20, 2010 President Safranski  
13 assigned Directors as Committee and Agency representatives on behalf of TCWD.  
14 For The Independent Special Districts of Orange County Director Haselton is  
15 the Representative for TCWD and Director Safranski is the alternate.

16 RESOLUTION: A motion was made by Director Haselton and seconded by  
17 Director Disston to adopt Resolution No.2010-1126 which is  
18 entitled, "Resolution of the Board of Directors of the  
19 Trabuco Canyon Water District appointing representative and  
20 alternate representative to the Orange County Independent  
21 Special District Selection Committee." The motion carried as  
22 follows:

23 AYES: Safranski, Mandich, Disston, Haselton  
24 NOES: None  
25 ABSTAIN: None  
26 ABSENT: Acosta

27 **ITEM NO. 1J. DISCUSSION RELATING TO ACTIVITIES FOR WATER AWARENESS MONTH**

28 Mr. Michael Perea, Special Project Manager provide a status update on  
the activities planned for TCWD's third annual Open House to be held on  
Saturday, May 1, 2010 at the District Office.

The Board received and filed the status update.

**ITEM NO. 1K. STATUS UPDATE RELATING TO WATER MONITORING AND WATER  
CONSERVATION EFFORTS**

Mr. Chadd reviewed the graphs and charts provided by MWD OC depicting

1 retail water usage by member agencies. Mr. Chadd noted TCWD continues to  
2 stay well below its allocation. Residential water consumption by each of the  
3 Directors was also reviewed.

4 The Board received and filed the status update.

5 **ENGINEERING MATTERS**

6 **ITEM NO. 1L. STATUS UPDATE AND POSSIBLE ACTION RELATING TO ROSE CANYON**  
7 **AND LANG WELLS GROUNDWATER TREATMENT FACILITIES**

8 Mr. Hector Ruiz, District Engineer stated good progress is being made  
9 at the wells site and provided an update on the activities occurring.

10 Mr. Ruiz presented a Scope of Services contract from GMU Geotechnical, Inc  
11 for inspection services required for the project. Mr. Ruiz requested  
12 approval of the contract and noted inspection services cost remains under the  
13 approved budget for this project.

14 MOTION: A motion was made by Director Disston and seconded by Vice  
15 President Mandich to approve the scope of services as  
presented. The motion carried 4-0.

16 **ITEM NO. 1M. STATUS UPDATE RELATING TO BAKER WATER TREATMENT FACILITY**

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18 Mr. Hector Ruiz advised the Baker Water Treatment Committee met on  
19 April 15, 2010. At this time Mr. Ruiz is reviewing the preliminary design  
20 report. Mr. Ruiz advised IRWD has issued the Notice to Proceed with the  
21 final design. Mr. Ruiz advised TCWD will be invoiced soon for the design  
22 phase of the project. Mr. Ruiz stated TCWDs cost will decrease since TCWDs  
23 capacity has decreased.

24 The Board received and filed the information.

25 **LEGISLATIVE MATTERS**

26 **ITEM NO. 1N. REVIEW AND DISCUSSION OF SOUTH ORANGE COUNTY ISSUES**  
27 **REGARDING THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
28 **(MWD OC)**

Mr. Chadd recapped the April 8, 2010 meeting with South County General

1 Managers and elected officials regarding the response to MWDOC's April 7,  
2 2010 best offer. Discussion occurred on the issue between the Board and  
3 staff. It was also noted MWDOC convened a Special Board Meeting on April 21,  
4 2010 with one item on the agenda and took no action.

5 MOTION: A motion was made by Director Disston and seconded by  
6 Director Haselton to acknowledge TCWD generally agrees with  
7 the conceptual agreement but will not take action until the  
8 clarifications are provided by MWDOC. The motion carried  
9 4-0.

10 **ITEM NO. 10. REVIEW OF LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL**  
11 **ITEMS**

12 Mr. Chadd stated Arbor Day is April 30, 2010 and as Chair of the Tree  
13 Board for the City of Rancho Santa Margarita noted there will be an Arbor Day  
14 ceremony on that date. Mr. Chadd also stated TCWD will plan to plant a small  
15 oak tree at the District facility in recognition of Arbor Day.

16 **ITEM NO. 1P. REVIEW AND DISCUSSION AND POSSIBLE ACTION OF ELECTION**  
17 **INFORMATION FOR THE NOVEMBER 2, 2010 GENERAL ELECTION**

18 Election Information for the November 2, 2010 General Election was  
19 received after the posting of the Regular Board agenda and requires a  
20 response prior to the May 26, 2010 Regular Board Meeting. Discussion  
21 occurred.

22 MOTION: A motion was made by Director Disston and seconded by Vice  
23 President Mandich that the District will not pay for the  
24 Candidate's Statement of Qualifications and will authorize  
25 a maximum of 200 words be used in that statement and direct  
26 staff to respond as such to the Director of Candidate &  
27 Voter Services. The motion carried 4-0.

28 **END ACTION CALENDAR**

**OTHER MATTERS**

No other matters were discussed.

**ADDITIONAL DIRECTORS' COMMENTS**

1 Mr. Matt Disston provided information from the most recent meeting with  
2 South County agencies relating to MWDOC issues.

3 **ADDITIONAL GENERAL MANAGER COMMENTS**

4 There were no additional comments.

5 **ADJOURNMENT**

6 At 8:39 p.m. President Safranski adjourned the April 21, 2010 Regular  
7 Board Meeting.

8 Respectfully Submitted,

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12 Teresa Teichman  
13 Assistant Secretary to the Board of  
14 Directors  
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